Steps for a Successful Leasing Experience

I appreciate your interest in Mackie Properties! We are excited that you have found a home that sparks your interest!

Step 1: Once you have completed a successful showing of the property, the next step is to apply. Anyone over the age of 18 who will be living in the residence must fill out an application. The application fee is $50 per person. Please ensure the application is filled out and includes all the required documents. Please complete the application and supply the necessary documents to ensure we can process your application. The application approval process can take up to three (3) business days.

Step 2: When applications are fully processed and approved, the next step is signing the lease! All tenants and co-signers (if applicable) will receive the lease agreement via electronic delivery. Please read the lease thoroughly and carefully, ensuring you understand what you're expected to do. The lease is expected to be signed by all parties within three (3) business days. Please sign the lease within three (3) business days to avoid a canceled lease.

Step 3: Once all parties sign the lease, the security deposit and pet deposit (if applicable) becomes immediately due. As your move-in date approaches, a "Move In" email will be sent to all leaseholders to provide you with important information.

Step 4: One week before your lease commences, ensure all required utilities are set up in a leaseholder's name and are scheduled to be active on the lease commencement date.

Step 5: The first and last months' rent installment will be due on the exact due date outlined in your lease.

Step 6: Finally, attend your scheduled move-in inspection and gain access to the premises.

Step 7: Relax. Put your feet up and enjoy your beautiful new home!